



QuickBooks Level I

Prerequisite: Accounting/Bookkeeping Knowledge

August 22 & 23, 2018 (Wednesday & Thursday)

Time: 8:00 a.m. to 3:00 p.m.

Cost: \$160 (plus \$55 for the book)

Registration deadline: August 13, 2018

Sage 50 (Simply Accounting) Level I

Prerequisite: Accounting/Bookkeeping Knowledge

September 12 & 13, 2018 (Wednesday & Thursday)

Time: 8:00 a.m. to 3:00 p.m.

Cost: \$160

Registration deadline: September 4, 2018

Canadian Payroll (Theory) Course

Prerequisite: None

September 18, 19 & 20, 2018 (Tuesday, Wednesday, Thursday)

Time: 8:00 a.m. to 3:00 p.m.

Fee: \$ 260

Registration deadline: September 10, 2018

Note: You must pay the full fee upon registration. We need 48 working hours' notice to withdraw before class start. Course outline will be provided upon request. Will offer Level II upon request.